FSA Essex Group

*Small Grants scheme for Forest School Developments 2020*

***Application Form***

###### 1 Your Details

###### Your name

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| **Title:** |
| **First name:** |
| **Surname:** |

**If working for an organisation, school, early years setting or group**

**please give its name**

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**Position held in a school or organisation if relevant:**

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|  |

Address for correspondence

|  |  |
| --- | --- |
| **Address:** | |
| **Postcode:** | **Telephone:** |
| **Email:** | |

**2. You and your organisation**

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| **Are you a member of FSA?:** |
| **Have you also joined FSA Essex (join on line via the national website)?:** |

**Which of these best describes you or the group where you are or hope to be involved with Forest School?** *(Please tick all that apply and add any further description)*

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| --- |
| **Individual** |
| **School** |
| **Nursery, Pre School or Children’s Centre** |
| **Voluntary group** |
| **Business** |
| **Other** |

3. Your Forest School Project

Remember this grant is available both to those completely new to Forest School and seek funding to get started (at least 50% of the funds available will be awarded here) as well as those that are established and need funding for further developments. Please tick as appropriate:

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| --- |
| **No Forest School activity started to date:** |
| **Some Forest School developments but no qualified FS leaders:** |
| **Forest School with qualified leaders:** |

Please tell us about your Forest School project, including details of the learners and of the adult leaders and helpers if appropriate. If you have started include brief information on where your Forest School takes/ will take place.

Explain why you now need funding.

*Maximum 200 words*

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| Have you received external funding for Forest School developments before? Include applications for this current project and for which you are currently awaiting the result. Answering ‘Yes’ will not necessarily count against you in this application.  **YES NO** | If YES please provide brief details: |

Please provide any other information on how Forest School can enrich the curriculum for your school, setting or group (or as an individual applicant how you believe it will help the clients you intend to work with). As part of the process we need to discover the impact of any funds allocated on Forest School to help us to apply for further external support to increase the fund in the future.

*Max 200 words*

4. The Funding

Please give details:

|  |  |  |
| --- | --- | --- |
| **List the main areas of expenditure** | **Amount applied for**  **(Note in this round the maximum available is £750 per grant)** | **Further information on each item** |
| *Eg equipment* | *e.g £100* | *£50 tools, £50 tarps and ropes,* |
| *Eg development/ training* | *e.g £500* | *Contribution to level 3 training* |
| *Eg clothing* | *e g £150* | *Waterproof trousers* |
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| **Total** |  |  |

5. Terms and Conditions

Note that in this declaration:

* ‘The Group’ always refers to FSA Essex
* ‘I’ always refers to the grant recipient

I understand and agree to the following:

1. I am a member of the Group *and* I am applying either for myself or on behalf of the school/ setting or organisation I am associated with.
2. If successful in receiving funding I understand that the funds can only be paid to me as a member and not to my setting or organisation.
3. If successful I agree to remain as a fully paid up member of the FSA for at least twelve months after the date of receiving the funds. I understand that if I leave the Association during this time FSA Essex will require repayment in full.
4. If I am successful in receiving funding, it will only be used for the purposes stated.
5. I will keep receipts or copies of invoices to show how the money has been spent and will make these available to the Group if requested
6. I agree to spend or allocate the money within six months of receipt.
7. I understand that the amount awarded is at the discretion of the Group and I may receive less than requested.
8. The decision of the independent panel is final.
9. Neither the Group nor any individual representing the Group is liable in any way for any loss or damage arising from the use of equipment or services purchased with this grant.
10. Where applicable, I will acknowledge the grant and the Group in written reports. Where there is publicity about my Forest School project I will try to mention the Group and use it to promote the wider development of Forest Schools.
11. I will provide a brief report on my Forest School project and the use of the grant to be available for the next AGM (Spring 2020).
12. I agree to abide by any other conditions specified in the introductory information if not included here

*I confirm I have understood the terms and conditions of the grant and agree to abide by them.*

**Signature. Please ‘sign’ by printing your name**

|  |  |
| --- | --- |
| **Name:** | **Date:** |

**Please return this completed form to** [**admin@fsaessex.co.uk**](mailto:admin@fsaessex.co.uk) **on or before**

**DATE**

Your application will be acknowledged but you may not hear further from the Group until after a decision has been made. If successful you will receive your funding by the end of March 2016.