**Forest School Association Sponsorship and Advertising Booking Form**

**FSA National Conference and AGM – 23rd to 25th October 2015**

**Condover Hall, Shrewsbury, Shropshire**

There are 3 ways of advertising your company through the Forest School Association Conference.

1. **ADVERT** - Have an advert in our printed Conference Thoughts Book. Every delegate will be provided with this A5 booklet to browse through with space to record notes from each keynote speaker and workshops. The book will include ideas and information that delegates will want to keep beyond their time at the conference. An excellent opportunity to have your advert seen over and over again**.**

Advert Size and Pricing options in the conference book below:

|  |  |  |
| --- | --- | --- |
| **ADVERT SIZE** | **Private company (£)** | **Charity/not for profit (£)** |
| **Full page** (A5 portrait, h:20cm, w:14cm) | 200 | 100 |
| **Half page** (A6 landscape, h:10cm, w:14cm) | 115 | 50 |
| **Quarter** (h:10cm, w:7cm) | 60 | 25 |
| **Eighth** (h:5cm, w:7cm) | 40 | 20 |

Please attach your advert as a JPEG that can be slotted into the conference booklet at the same time that you submit your booking form. **Please find the booking form below**

1. **TABLE** - Have a table at the conference and the opportunity to speak to delegates during the event. The tables will be located in the sports hall where the keynotes take place on both Saturday and Sunday. **Please note table numbers are limited.**

**Please find the booking form below**

|  |  |  |
| --- | --- | --- |
|  | **Private company** | **Charity/not for profit** |
| **1x 1.5mx1m Table and free A5 page in booklet** | £300.00 | £150.00 |

1. **AUCTION and RAFFLE -** Donate an item / place on a course in our online **Auction and Raffle.** Handmade items, tools, bits of kit, training, special experiences … anything you can think of that we can either put in the raffle or auction.
   * When you donate a physical item you will also be donating the cost of the postage to get it to the winner of the auction or raffle. UK only - Please check the item’s weight and dimensions and signed for postage costs and that you are happy to cover this as part of your donation.
   * When the auction closes we will pass your contact details on to the winner of your item and their details to you so you can co-ordinate the delivery together. We request that items are sent out ASAP after the auction close and within a maximum two weeks of this date.

For each donation we require the following information

|  |  |  |  |
| --- | --- | --- | --- |
| **1. Your contact details:** | | | |
| Name |  | | |
| Phone |  | | |
| Email |  | | |
| **Please note:** These details will be passed onto the winner of your item for them to contact you to coordinate delivery. (These details will not be shared with any other parties) | | | |
| **The following information will be seen online:** | | | |
| **Donated by** | | – ‘Your or your organisations name’ or ‘nickname’ or ‘anonymous’ | |
| **2. Item description** | | |  |
| **3. Item value** | | | **-** If there is a value to your item please indicate if it's handmade we will list as priceless! |
| **4. A photo** | | | Of your item - attached to the email.  Please note if you are donating several items you may want to send the photos by File transfer: If photos are large or you are sending a few photos in one go try using [www.wetransfer.com](http://www.wetransfer.com) as it is less likely to hit spam filter |

**Forest School Association Sponsorship and Advertising Booking Form**

**Contact Name:**

**Organisation Name:**

**Email:**

**Telephone:**

**Invoice Address:**

|  |  |  |  |
| --- | --- | --- | --- |
| **ADVERT SIZE** | **Private company (£)** | **Charity/not for profit (£)** | **Choice**  **X Cost** |
| **Full page** (A5 portrait, h:20cm, w:14cm) | £200 | £100 |  |
| **Half page** (A6 landscape, h:10cm, w:14cm) | £115 | £50 |  |
| **Quarter** (h:10cm, w:7cm) | £60 | £25 |  |
| **Eighth** (h:5cm, w:7cm) | £40 | £20 |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **TABLE** | **Private company** | **Charity/not for profit** | **Choice**  **X Cost** |
| **1x 1.5mx1m Table and free A5 page in booklet** | £300 | £150 |  |